



MAHENDRA ENGINEERING COLLEGE
(Autonomous)
Accredited by NAAC 'A' Grade & NBA Tier-I (WA) UG: CSE,ECE,EEE
Mahendhirapuri, Mallasamudram, Namakkal Dt. - 637 503.



Internal Quality Assurance Cell -IQAC

MEC/IQAC /Meeting/2022-23/01

Date: 04.08. 2022

CIRCULAR

Sub : – IQAC – NAAC Cycle -2 –Discussion – Intimation to the members

The meeting of IQAC is convened on 05.08.2022 in Board room at 10.00 AM. The members are invited for the meeting. The agenda for the meeting is as follows:

AGENDA :

1. Review of NAAC Cycle - 2
2. Finalize AQAR 2020-2021
3. AQAR 2021-22 data Collection

Director IQAC

Chairperson IQAC

For Kind Information:

Honourable Chairman

Managing Directors

Information to :

Executive Director

copy to : IQAC, MEC office

Dean – SMS, Academic

The members concerned

COE, EO, FO, AO, File



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INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

MEC/IQAC/Meeting/2022-23/01/Minutes

Dt.05.08.2022

The IQAC meeting was held on 05.08.2022 in Board Room at 10.00 AM

The following points were discussed:

The Director – IQAC welcomed the members and discussed the following points

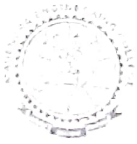
S. No	Points Discussed	Target date	Responsibility
1	Review of NAAC Cycle - 2	<ul style="list-style-type: none">• IQAC Director and IQAC Co-ordinator reviewed NAAC Cycle 2 work progress. The following points were discussed.1. Discussed about the Revised Autonomous templates for all NAAC Cycle -2 criteria.2. Discussed about the Standard Operating Procedure (SOP) For Data Validation and Verification of Autonomous Institution.3. Details out the procedures for institutional preparation for filling the Self Study Report online, Peer Assessment and the final Outcome of Accreditation.	HoDs, All Criteria In charges
4	Finalize AQAR 2020-2021	<ul style="list-style-type: none">• IQAC co-ordinators presented the data collected for AQAR 2020-21 and it was reviewed by all Criteria co-ordinators for final submission. The same will be submitted before 30.08.2022	IQAC Director and IQAC Secretaries
5	AQAR 2021-22 data Collection	<ul style="list-style-type: none">• IQAC – Directed explained the plan for improving quality of data collection for AQAR 2021-22• IQAC Chairperson and IQAC Director suggested for the improvement	HoDs and IQAC Director

1) All HODs to circulate amongst all faculty members for information and needful action

2) File

Director IQAC

Chairperson IQAC



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INTERNAL QUALITY ASSURANCE CELL

Date : 05.08.2022 Time : 10 am to 4.30 pm

Orientation Session on NAAC – SSR Preparation for Cycle –II

S.No	Name	Designation / Department	Role of IQAC	Signature
1.	Dr. V. Sangeetha	ASP/English	4 th C Coordinator	V. Sangeetha 5/8/22
2.	Dr. S. Sumathi	Professor / EEE	3 rd C Coordinator	S. Sumathi 5/8/22
3.	Dr. V. Dhineshkumar	Asp / Fwd Rel	3 rd C Coordinator	V. Dhineshkumar 5/8/22
4.	Dr. P. Umashankar	PROF/ EEE	3 rd C Co-ordinator	P. Umashankar 5/8/22
5.	R. VENUS	Librarian	4 th C Co-ordinator	R. Venus 5/8/22
6.	Dr. S. Ananth	ASP / IT	1 st C Co-ordinator	S. Ananth 5/8/22
7.	Dr. R. SASIKUMAR	Asp / Mech	1 st C Co-ordinator	R. Sasikumar 5/8/22
8.	Dr. R. PRABU	ASP / MECH	1 st C Co-ordinator	R. Prabhu 5/8/22
9.	V. Senthil Kumar	AP / ECE	C-2	V. Senthil Kumar 5/8/22
10.	Dr. C. DHAVAMANI	Prof / AERO.	Part - A & Overall	C. Dhavamani 5/8/22
11.	Dr. K. VIDHYA	Prof / Civic	Part - A - Overall	K. Vidhya 5/8/22
12.	Dr. VINOTHKUMAR . N.	ASP / Chemical	part - V.	Vinothkumar N. 5/8/22
13.	Dr. K. VENKATARAMAN	ASP / CSB	part - V	K. Venkataraman 5/8/22
14.	Dr. K. Radha	ASP / IT	part - V	K. Radha 5/8/22
15.	DR. R. BOOPATHI	ASP / MECH	C - VI	R. Boopathi 5/8/22
16.	Dr. T. Jesudas	HOD / MCT	C - VII	T. Jesudas 5/8/22
17.	N. Pamesh	AP / MAE	C - VII	N. Pamesh 5/8/22
18.	Dr. S. Gobinath	AP / EEE	C - VI	S. Gobinath 5/8/22
19.	Dr. C. Vigneshwaran	ASP / Pharma	C - VI	C. Vigneshwaran 5/8/22